

# NATIONAL LEGAL SERVICES AUTHORITY

Department of Justice  
Ministry of Law & Justice  
Govt. of India

12/11, Jam Nagar House, Shahjahan Road,  
New Delhi-110011

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## Tender Notice Inviting Quotation for Purchase of Printer, UPS and MS Office-2010

National Legal Service Authority, New Delhi invites sealed quotations from reputed Companies / supply agencies for procurement of Printer (Branded), UPS and MS Office-2010. The interested Company/ Supplier/Agency may submit their bid documents in prescribed format in sealed cover. Details of Specification of items & estimated quantities are as follows:-

S.No.	Description	Details	Qty.
1.	Printers	HP LaserJet Pro M202dw	4
2.	Printers (Multifunctional-Scan, Fax, Print, copy)	HP LaserJet Pro MFP M226dw	1
3.	UPS APC Make	1100 VA, 230 Volt (double battery)	5
4.	Microsoft Office	M.S. Office (Home & Student 2010)	5

Intending eligible bidders may obtain Bid document free of cost, from the office of the National Legal Services Authority on any working day between 10.00 AM to 3.00 PM up to 25<sup>th</sup> September, 2015. The bid document may also be downloaded from our web-site <http://www.nalsa.gov.in>. Bidders shall have to deposit Earnest Money Deposit of Rs.10,000/- (Rupees Ten thousand only) as Bid security in the form of Demand Draft obtained from any Nationalised Bank, in favour of PAO, Department of Legal Affairs, Payable at New Delhi. along with the bid document.

The bid documents sealed in separate covers must be delivered at National Legal Services Authority (NALSA) upto 28.09.2015 till 2.00 PM. All sealed quotations received till then will be opened on the same day before the bidder or their representative who wish to be present, in the office at 3.00 P.M.

  
Director

Director  
National Legal Services Authority  
Government of India  
New Delhi-110011