

**OFFICE OF THE DISTRICT JUDGE – VIII, ROHINI COURT COMPLEX,
DELHI**

Date : 22.01.2010

SHORT TERM TENDER

Tenders (in sealed covers) are invited from the firms of repute with past experience in the field and sound financial capability of the following items and services for the inaugural Function of Family Courts to be held on 06.02.2010. The details of the tender documents along with specifications of the items and Terms and Conditions of the Tender can be obtained from Care Taking Branch, Rohini Court Complex, Delhi on any working day from 23.01.2010 to 29.01.2010 between 11:00 a.m to 03:00 p.m. The complete quotation / tender should reach the office of Care Taking Branch, Rohini Court Complex, Delhi on or before 29.01.2010 by 04:00 p.m and tender will be opened on the same day in presence of Tenderers. Tenderers may also visit the website of Delhi District Courts at www.delhicourts.nic.in for further information.

S.NO	Description of Items / Services	Quantity
1.	Invitation Cards	250
2.	Arrangement of Dais, Pandal, Podium & Chairs etc at the function site	For 450 guests
3.	High Tea	For 450 guests
4.	Backdrop and Welcome Banners	
5.	Video Coverage & Still Photography	

Delhi
Dated : 22.01.2010

Sd/-
(BIMLA MAKIN)
DISTRICT JUDGE-VIII
ROHINI COURT COMPLEX, DELHI