

OFFICE OF THE DISTRICT & SESSIONS JUDGE: SOUTH DISTRICT
SAKET COURT COMPLEX : NEW DELHI

CIRCULAR

Sub: Training/Sensitization of Court Staff about the special needs of differently abled litigants

Following officials are directed to attend the training / sensitization of Court staff about the special needs of differently abled litigants on 24.01.2019 at 4:00 pm at Seminar Hall, 7th Floor, Saket Courts Complex, New Delhi.

This issues with the kind approval of Ld. District & Sessions Judge (South) & Ld. District & Sessions Judge (South-East).



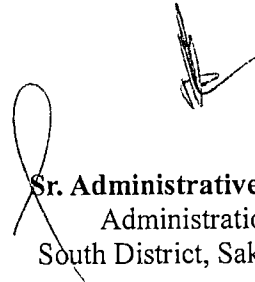
(MUNISH MARKAN)
ADJ/Chairman, Staff Training Committee
South District, Saket Courts Complex
New Delhi

No. Admn.II/DJ-(S)/P&T/SD/19/ 1643 -1649.

Dated, New Delhi the 23/1/19

Copy forwarded for information and necessary action:-

1. The Ld. District & Sessions Judge (HQs), Tis Hazari, Delhi.
2. Personal Secretary to Ld. District & Sessions Judge (South) & (South-East) District.
3. The Officer-In-Charge, Computer Branch, South District.
4. The PRO, South District.
5. For uploading on centralized website through LAYERS.
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7. Officials concerned to note.
8. Guard File.


Sr. Administrative Officer (Judicial)
Administration Branch
South District, Saket Courts Complex

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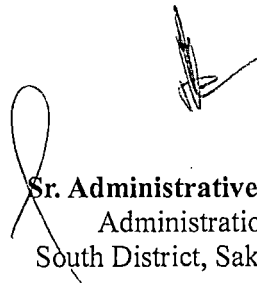
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Sr. Administrative Officer (Judicial)
Administration Branch
South District, Saket Courts Complex

| S. No. | Name of Official | Employee Code | Designation | Present Posting |
|--------|--|-----------------|-------------|--|
| 1 | Ashok Kumar S/o Sh Mahipal Singh | 11513 | Peon | C/o Ms. Neha Priya, CJ |
| 2 | Chande Kr Chaudhary S/o Lt Sh Mewalal Chaudhary | 91089 | Orderly | C/o Sh. Anuj Kr Singh, MM-03 |
| 3 | Gokul Pandey S/o Lt. Sh. K. D. Pandey | 11019 | Orderly | C/o Ms. Pooja Talwar, CMM, South |
| 4 | Jai Kumar S/o Sh. Gopeshwar | 89679390 | Orderly | C/o Ms. Prabh Deep Kaur, MM-02 (NI Act) |
| 5 | Jaypal Singh S/o Sh Bhagat Singh | 88841683 | Orderly | C/o Sh. H.S Bhalla, ACMM |
| 6 | Kapil Kanojiya S/o Late Sh Mohan Lal | 64777848 | Orderly | C/o Sh, Anurag Dass, MM-01, South |
| 7 | Kishan Kandwal S/o Lt Sh Govind Ram | 97607163 | Orderly | C/o Sh. Sachin Sangwan, ACJ-cum-CCJ-cum-ARC, South |
| 8 | Laxmi Prasad Bhatt S/o Sh Kushlanand Bhatt | 90691087 | Orderly | C/o Ms. Anjani Mahajan, MM-02 |
| 9 | Mahesh Chand | 40968758 | Peon | Office Pool, South |
| 10 | Mohan Singh S/o Sh Bhajan Singh | 10984 | Orderly | C/o Ms. M. T. Kerketta, JSCC, South |
| 11 | Mukesh S/o Sh Mahesh Kumar | 39513069 | Orderly | C/o Sh. Gaurav Gupta, MM-04 |
| 12 | Nihal Singh S/o Sh. Girdhari Lal | 92137 | Orderly | C/o Ms. Tyagia Singh, SCJ-RC, South. |
| 13 | Pramod Kumar S/o Sh. Sohan Lal | 73452026 | Orderly | C/o Sh. Vinik Jain, MM-03, NI Act, South |
| 14 | Rajesh Kumar S/o Late Sh Raj Pal | 49935919 | Orderly | C/o Sh. Rajat Goyal, MM-01 (NI Act). |
| 15 | Rajesh Rawat S/o Sh Inder Singh Rawat | 24402368 | Orderly | C/o Ms. Niharika Kumar, MM-04 (NI Act) |
| 16 | Sachin Kumar S/o Sh Shish Pal | 92104 | Orderly | C/o Sh. Saloni Singh, MM (Mahila)-02 |
| 17 | Shahbaz Alaz S/o Md Nasiruddin | Newly Appointed | Peon | C/o Sh. Vinik Jain, MM (NI Act), South |
| 18 | Shankar S/o Sh Chaggan Lal | 90461 | Orderly | C/o Sh. Vaibhav Mehta, MM-05 |
| 19 | Suresh Prasad Patel S/o Sh Veerman Patel | 11511 | Orderly | C/o Ms. Mayuri Singh, MM-01(Mahila) |
| 20 | Yogender P Yadav S/o Late Sh. S. P. Yadav | 90428 | Orderly | C/o Ms. Niti Phutela, MM (Mahila)-03 |
| 21 | Yogesh Kumar S/o Lt. Sh Chetram Saini | 10482 | Peon | Office Pool, South. |

| Sl. No. | Name of the Incharge | Name of the Branch | Designation |
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| 1. | Sh. Satya Pal Arora | Administration I & II | Sr. Judicial Assistant |
| 2. | Ms. Kamlesh | Administration III | Judicial Assistant |
| 3. | Ms. Sneh Lata | Accounts Branch | Sr. Judicial Assistant |
| 4. | Sh. Sunil Sharma | Judicial Branch I & II/Evening Cell | Sr. Judicial Assistant |
| 5. | Sh. D.P. Singh | Vigilance/RTI/Security | Sr. Judicial Assistant |
| 6. | Sh. Rajinder Gautam | Copying Agency | Sr. Judicial Assistant |
| 7. | Sh. Surinder Singh | Record Room (Sessions) | Sr. Judicial Assistant |
| 8. | Ms. Narbada Rawat | Record Room (Criminal) | Sr. Judicial Assistant |
| 9. | Sh. Sanjay Khanna | Record Room (Civil) | Sr. Judicial Assistant |
| 10. | Ms. Laxmi | Bail & Filing | Sr. Judicial Assistant |
| 11. | Ms. Ruby Arora | CMM Office | Sr. Judicial Assistant |
| 12. | Sh. Ajay P.S. Kuliya | Computer Branch/ Video Conferencing Room | Judicial Assistant |
| 13. | Sh. Pramod Kr. Saxena | BMC | Sr. Judicial Assistant |
| 14. | Sh. Rati Ram | R & I | Judicial Assistant |
| 15. | Sh. Itaish Yadav | Pool Car | Judicial Assistant |
| 16. | Sh. Tara Singh Bisht | General branch | Sr. Judicial Assistant |
| 17. | Sh. Bhim Singh | General Admn. | Judicial Assistant |
| 18. | Sh. Sukhranjan Mistry | VWDC | Sr. Judicial Assistant |
| 19. | Sh. Navratan Pal | Stationery | Sr. Judicial Assistant |
| 20. | Sh. Girdhar Gopal | Mediation | Sr. Judicial Assistant |
| 21. | Sh. Rakesh Kumar | Care Taking Branch | Judicial Assistant |

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| 1 | Manoj Kumar Sharma | Ld. District & Sessions Judge (South) | |
| 2 | Nandan Singh | Sh. Sanjiv Jain, Spl Judge (CBI) | |
| 3 | Gajraj Singh | Ms. Vineeta Goyal, ADJ | |
| 4 | Devinder Singh Bisht | Ms. Illa Rawat, ASJ (Spl FTC) | |
| 5 | Dazy Gandhi | Sh. A. K. Jain, ASJ | |
| 6 | Kusum Chhatlani | Ms. Savita Rao, Spl Judge (CBI) | |
| 7 | Lily Grace Toppo | Sh. R. K. Singh, ASJ, Spl NDPS\ | |
| 8 | Alka Chhabra` | Ms. Neelam Singh, ASJ (Elec) | |
| 9 | Ravi Sharma | Ms. Sunena Sharma, ASJ | |
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| 11 | Neelam Rawat | Sh. Balwant Rai Bansal, ASJ | |
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| 14 | Alok Jetly | Sh. Munish Markan, ADJ | |
| 15 | Arvind Kumar | Ms. Priya Mahendra | |
| 16 | Mahender | Ms. Shunali Gupta, ADJ | |
| 17 | Pradip Hansda | Ms. Jyoti Kler, ADJ | |

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| S.NO. | NAME OF THE OFFICIAL | PLACE OF POSTING | SIGNATURE |
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| 3 | Yashpal Joshi | Sh. H. S. Bhalla, CMM | |
| 4 | Shobha | Ms. M. T. Ketketa, JSCC/ASCJ/GJ | |
| 5 | Neeta Gautam | Sh. Vinik Jain, MM | |
| 6 | Mahipal Singh | Sh. Sachin Sangwan, ASCJ/CCJ/ARC | |
| 7 | Mukesh Kandpal | Ms. Niti Phutela, MM (Mahila) | |
| 8 | Lokesh Kumar | Ms. Mayuri Singh, MM (Mahila) | |
| 9 | Archana Saini | Sh. Gaurav Gupta, MM | |
| 10 | Santosh Kumar | Ms. Prabhdeep Kaur, MM | |
| 11 | Mamta Choudhary | Ms. Anjani Mahajan, MM | |
| 12 | Kavita Saroha | Sh. Anurag Dass, MM | |
| 13 | Pritima Singh | Ms. Rajat Goyal, MM | |
| 14 | Neetu | Ms. Saloni Singh, MM (Mahila) | |
| 15 | Seema | Sh. Vaibhav Mehta, MM | |
| 16 | Bharat Bhushan | Sh. Anuj Kumar Singh, MM | |
| 17 | Vivek Lakhera | Ms. Niharika Kumar, MM | |
| 18 | Jai Choube | Ms. Neha Priya, CJ | |

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| MS. RENU BHATNAGAR, LD. ASJ (SPL. FTC) | SH. YOGESH KUMAR SHARMA | SJA | READER |
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| SH. SUSHIL ANUJ TYAGI, LD. ASCJ | MS. VAISHALI SUNEJA | SJA | READER |

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| SH. GULSHAN KUMAR, LD. ASJ-03 | SH. DHARMENDER KUMAR BANSAL | JA | ASSTT. AHLMAD |
| SH. PREM KUMAR BARTHWAL, LD. ASJ- 01 | SH. ASHISH KUMAR | JA | ASSTT. AHLMAD |
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| SH. RAJEEV BANSAL, LD. PO MACT | SH. AMIT KUMAR TOPPO | JJA | ASSTT. AHLMAD |
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| MS. GOMATI MANOCHA, LD. ACMM | MS. RENU GOSAIN | JJA | ASSTT. AHLMAD |
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| SH. SUSHIL ANUJ TYAGI, LD. ASCJ | MS. KAJAL SHARMA(ON MATERNITY LEAVE) | JJA | ASSTT. AHLMAD |
| SH. SUSHIL ANUJ TYAGI, LD. ASCJ | MS. RITU | JJA | ASSTT. AHLMAD |

| | | |
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| MS. MONIKA SAROHA, LD. SCJ | SH. SHYAM SUNDER RAI | ORDERLY |
| MS. MONIKA SAROHA, LD. SCJ | SH. KARAMJIT SINGH | ORDERLY |
| SH. SUSHIL ANUJ TYAGI, LD. ASCJ | SH. MOHIT RANA | ORDERLY |
| SH. VIKRANT VAID, LD. ACJ | | |
| SH. AASHISH GUPTA, LD. MM | SH. SURAJ SINGH | ORDERLY |
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| MS. SHIVANI CHAUHAN, LD. MM | SH. RAJ SINGH | ORDERLY |
| SH. ANUBHAV JAIN, LD. MM | SH. VIMAL SINGH RANA | ORDERLY |
| SH. GAGANDEEP JINDAL, LD. MM | SH. SUNIL | ORDERLY |
| SH. NISHANT GARG, LD. MM | SH. HEM LAL | ORDERLY |
| MS. SWATI GUPTA, LD. MM(NI ACT) | SH. SURENDER SINGH RAWAT | ORDERLY |
| MS. VASUNDHARA AZAD, LD. MM-03 | SH. PRAMOD KUMAR | ORDERLY |
| SH. HARUN PRATAP, LD. MM | SH. ROHIT DABAS | ORDERLY |
| SH. R.K. PANDEY, LD. MM | SH. MAHAVEER PRASAD | ORDERLY |
| MS. ANKITA LAL, LD. MM | SH. SATISH KUMAR | ORDERLY |
| MS. ARCHANA BENIWAL, LD. MM(MAHILA COURT) | SH. AMIT KUMAR (RUNNING ABSENT) | ORDERLY |
| MS. ARCHANA BENIWAL, LD. MM(MAHILA COURT) | SH. RUPESH CHANDER SINGH | ORDERLY |
| MS. SHEETAL CHAUDHARY, LD. MM (MAHILA COURT) | SH. MANOJ KUMAR | ORDERLY |
| SH. HARVINDER SINGH, LD. MM | SH. BRIJESH KUMAR | ORDERLY |
| MS. SHRIYA AGRAWAL, LD. CJ | SH. SATISH KUMAR RATHI | ORDERLY |
| MS. SAMIKSHA GUPTA, LD. MM | SH. VIRENDER | ORDERLY |
| MS. TANYA BAMNIYAL, LD. MM | SH. RAJESH KUMAR | ORDERLY |

| | | | |
|-----------------|-------------------------|-------------|------------------------------------|
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| ACCOUNTS BRANCH | SH. SUNIL SAMYAL | SJA | BRANCH INCHARGE |
| BAIL & FILING | MS. CHETNA BHARDWAJ | JA | BRANCH INCHARGE |
| COPYING AGENCY | SH. RAMESH GODHWANI | SJA | BRANCH INCHARGE |
| RECORD ROOM | SH. SURENDER SINGH NEGI | SJA | BRANCH INCHARGE |
| NAZARAT BRANCH | SURESH KUMAR | CIVIL NAZIR | BRANCH INCHARGE/ DISTRICT NAZIR |