OFFICE OF THE DISTRICT & SESSIONS JUDGE: SOUTH DISTRICT SAKET COURT COMPLEX: NEW DELHI

CIRCULAR

Sub: Training/Sensitization of Court Staff about the special needs of differently abled litigants

Following officials are directed to attend the training / sensitization of Court staff about the special needs of differently abled litigants on 24.01.2019 at 4:00 pm at Seminar Hall, 7th Floor, Saket Courts Complex, New Delhi.

This issues with the kind approval of Ld. District & Sessions Judge (South) & Ld. District & Sessions Judge (South-East).

(MUNISH MARKAN)

ADJ/Chairman, Staff Training Committee South District, Saket Courts Complex New Delhi

No. Admn. II/DJ-(S)/P&T/SD/19/ 1647 -1649.

Dated, New Delhi the 23/1/19

Copy forwarded for information and necessary action:-

- 1. The Ld. District & Sessions Judge (HQs), Tis Hazari, Delhi.
- 2. Personal Secretary to Ld. District & Sessions Judge (South) & (South-East) District.
- 3. The Officer-In-Charge, Computer Branch, South District.
- 4. The PRO, South District.
- 5. For uploading on centralized website through LAYERS.
- 6. For uploading on LAYERS.
- 7. Officials concerned to note.
- 8. Guard File.

Sr. Administrative Officer (Judicial)
Administration Branch

South District, Saket Courts Complex

OFFICE OF THE DISTRICT & SESSIONS JUDGE: SOUTH DISTRICT SAKET COURT COMPLEX: NEW DELHI

CIRCULAR

Sub: Training/Sensitization of Court Staff about the special needs of differently abled litigants

Following officials are directed to attend the training / sensitization of Court staff about the special needs of differently abled litigants on 24.01.2019 at 4:00 pm at Seminar Hall, 7th Floor, Saket Courts Complex, New Delhi.

This issues with the kind approval of Ld. District & Sessions Judge (South) & Ld. District & Sessions Judge (South-East).

(MUNISH MARKAN)

ADJ/Chairman, Staff Training Committee South District, Saket Courts Complex New Delhi

No. Admn. II/DJ-(S)/P&T/SD/19/ 1673 -1649.

Dated, New Delhi the 23/1/19

Copy forwarded for information and necessary action:-

- 1. The Ld. District & Sessions Judge (HQs), Tis Hazari, Delhi.
- 2. Personal Secretary to Ld. District & Sessions Judge (South) & (South-East) District.
- 3. The Officer-In-Charge, Computer Branch, South District.
- 4. The PRO, South District.
- 5. For uploading on centralized website through LAYERS.
- 6. For uploading on LAYERS.
- 7. Officials concerned to note.
- 8. Guard File.

Sr. Administrative Officer (Judicial)
Administration Branch

South District, Saket Courts Complex

S. No.	Name of Official	Employee Code	Designation	Present Posting
1	Ashok Kumar S/o Sh Mahipal Singh	11513	Peon	C/o Ms. Neha Priya, CJ
2	Chande Kr Chaudhary S/o Lt Sh Mewalal Chaudhary	91089	Orderly	C/o Sh. Anuj Kr Singh, MM-03
3	Gokul Pandey S/o Lt. Sh. K. D. Pandey	11019	Orderly	C/o Ms. Pooja Talwar, CMM, South
4	Jai Kumar S/o Sh. Gopeshwar	89679390	Orderly	C/o Ms. Prabh Deep Kaur, MM-02 (NI Act)
5	Jaypal Singh S/o Sh Bhagat Singh	88841683	Orderly	C/o Sh. H.S Bhalla, ACMM
6	Kapil Kanojiya S/o Late Sh Mohan Lal	64777848	Orderly	C/o Sh, Anurag Dass, MM-01, South
7	Kishan Kandwal S/o Lt Sh Govind Ram	97607163	Orderly	C/o Sh. Sachin Sangwan, ACJ-cum-CCJ-cum-ARC, South
8.	Laxmi Prasad Bhatt S/o Sh Kushlanand Bhatt	90691087	Orderly	C/o Ms. Anjani Mahajan, MM-02
9	Mahesh Chand	40968758	Peon	Office Pool, South
10	Mohan Singh S/o Sh Bhajan Singh	10984	Orderly	C/o Ms. M. T. Kerketta, JSCC, South
11	Mukesh S/o Sh Mahesh Kumar'	39513069	Orderly	C/o Sh. Gaurav Gupta, MM-04
1,2	Nihal Singh S/o Sh. Girdhari Lal	92137	Orderly	C/o Ms. Tyagia Singh, SCJ-RC, South.
13	Pramod Kumar S/o Sh. Sohan Lal	73452026	Orderly	C/o Sh. Vinik Jain, MM-03, NI Act, South
14	Rajesh Kumar S/o Late Sh Raj Pal	49935919	Orderly	C/o Sh. Rajat Goyal, MM-01 (NI Act)
15	Rajesh Rawat S/o Sh Inder Singh Rawat	24402368	Orderly	C/o Ms. Niharika Kumar, MM- 04 (NI Act)
16	Sachin Kumar S/o Sh Shish Pal	92104	Orderly	C/o Sh. Saloni Singh, MM (Mahila)-02
17	Shahbaz Alaz S/o Md Nasiruddin	Newly Appointed	. Peon	C/o Sh. Vinik Jain, MM (NI Act), South
18	Shankar S/o Sh Chaggan Lal	90461	Orderly	C/o Sh. Vaibhav Mehta, MM- 05
19	Suresh Prasad Patel S/o Sh Veerman Patel	11511	Orderly	C/o Ms. Mayuri Singh, MM- 01(Mahila)
20	Yogender P Yadav S/o Late Sh. S. P. Yadav	90428	Orderly	C/o Ms. Niti Phutela, MM (Mahila)-03
21	Yogesh Kumar S/o Lt. Sh Chetram Saini	10482	Peon	Office Pool, South.

' .

	· -	•	
	;	•	
			D. d
SI. No.	Name of the Incharge	Name of the Branch	Designation
1.	Sh. Satya Pal Arora	Administration I & II	Sr. Judicial Assistant
2.	Ms. Kamlesh	Administration III	Judicial Assistant
3.	Ms. Sneh Lata	Accounts Branch	Sr. Judicial Assistant
1.	Sh. Sunil Sharma	Judicial Branch I & II/Evening Cell	Sr. Judicial Assistant
5.	Sh. D.P. Singh	Vigilance/RTI/Security	Sr. Judicial Assistant
5.	Sh. Rajinder Gautam	Copying Agency	Sr. Judicial Assistant
7.	Sh. Surinder Singh	Record Room (Sessions)	Sr. Judicial Assistant
В.	Ms. Narbada Rawat	Record Room (Criminal)	Sr. Judicial Assistant
9.	Sh. Sanjay Khanna	Record Room (Civil)	Sr. Judicial Assistant
10.	Ms. Laxmi	Bail & Filing	Sr. Judicial Assistant
11.	Ms. Ruby Arora	CMM Office	Sr. Judicial Assistant
12.	Sh. Ajay P.S. Kuliyana	Computer Branch/ Video Conferencing Room	Judicial Assistant
13.	Sh. Pramod Kr. Saxena	ВМС	Sr. Judicial Assistant
14.	Sh. Rati Ram	R&I	Judicial Assistant
15.	Sh. Itaish Yadav	Pool Car	Judicial Assistant
16.	Sh. Tara Singh Bisht	General branch	Sr. Judicial Assistant
17	Sh. Bhim Singh	General Admn.	Judicial Assistant
18.	Sh. Sukhranjan Mistry	VWDC	Sr. Judicial Assistant
L9.	Sh. Navratan Pal	Stationery	Sr. Judicial Assistant
20.	Sh. Girdhar Gopal	Mediation	Sr. Judicial Assistant
21.	Sh. Rakesh Kumar	Care Taking Branch	Judicial Assistant

,

.

-

1

- | ,

.

1

TRAINING

READER						
S.NO	NAME OF THE OFFICIAL	PLACE OF POSTING	SIGNATURE			
1	Manoj Kumar Sharma	Ld. District & Sessions Judge (South)				
2	Nandan Singh	Sh. Sanjiv Jain, Spl Judge (CBI)				
3	Gajraj Singh	Ms. Vineeta Goyal, ADJ				
4	Devinder Singh Bisht	Ms. Illa Rawat, ASJ (Spl FTC)				
5	Dazy Gandhi	Sh. A. K. Jain, ASJ				
6	Kusum Chhatlani	Ms. Savita Rao, Spl Judge (CBI)				
7	Lily Grace Toppo	Sh. R. K. Singh, ASJ, Spl NDPS\				
8	Alka Chhabra`	Ms. Neelam Singh, ASJ (Elec)				
9	Ravi Sharma	Ms. Sunena Sharma, ASJ				
10	Rajesh Thukra	Sh. Sameer Bajpai, PO-MACT				
11	Neelam Rawat	Sh. Balwant Rai Bansal, ASJ				
12	Kamal Bhatia	Dr. Rakesh Kumar, Spl Judge (CBI)				
13	Sunil Kumar Mandal	Dr. Ajay Gulati, ADJ				
14	Alok Jetly	Sh. Munish Markan, ADJ				
15	Arvind Kumar	Ms. Priya Mahendra				
16	Mahender	Ms. Shunali Gupta, ADJ				
17	Pradip Hansda	Ms. Jyoti Kler, ADJ				
	AS	SISTANT AHLMAD				
S.NO.	NAME OF THE OFFICIAL	PLACE OF POSTING	SIGNATURE			
	Vijay Bhardwaj	Ms. Pooja Talwa, CMM				
2	Dinesh Kumar Nimawat	Ms. Tyagita Singh, SCJ/RC				
3	Yashpal Joshi	Sh. H. S. Bhalla, CMM				
4	Shobha	Ms. M. T. Ketketta, JSCC/ASCJ/GJ				
5	Neeta Gautam	Sh. Vinik Jain, MM				
6	Mahipal Singh	Sh. Sachin Sangwan, ASCJ/CCJ/ARC				
7	Mukesh Kandpal	Ms. Niti Phutela, MM (Mahila)				
8	Lokesh Kumar	Ms. Mayuri Singh, MM (Mahila)				
9	Archana Saini	Sh. Gaurav Gupta, MM				
10	Santosh Kumar	Ms. Prabhdeep Kaur, MM				
11	Mamta Choudhary	Ms. Anjani Mahajan, MM				
12	Kavita Saroha	Sh. Anurag Dass, MM				
13	Pritima Singh	Ms. Rajat Goyal, MM				
14	Neetu	Ms. Saloni Singh, MM (Mahila)				
15	Seema	Sh. Vaibhav Mehta, MM				
16	Bharat Bhushan	Sh. Anuj Kumar Singh, MM	1			
17	Vivek Lakhera	Ms. Niharika Kumar, MM				
18	Jai Choube	Ms. Neha Priya, CJ				
	<u> </u>					

SH. GIRISH KATHPALIA , LD. D&SJ	MS. USHA BECK	SJA	READER
SH. SANDEEP YADAV, LD. ASJ-02	MS. MOHINI SHARMA	SJA	READER
MS. SURYA MALIK GROVER, LD. ADJ-01	SH. HARENDRA KUMAR SINGH	JA	READER
MS. RENU BHATNAGAR, LD. ASJ (SPL. FTC)	SH. YOGESH KUMAR SHARMA	SJA	READER
SH. GULSHAN KUMAR, LD. ASJ-03	MS. SHASHI SHARMA	SJA	READER
SH., PREM KUMAR BARTHWAL, LD. ASJ- 01	MS. ANITA KAPOOR	SJA	READER
MS, NEERA BHARIHOKE, LD. ASJ	SH. RAJESH DHOON	JA	READER
MS. VANDANA JAIN, LD. ADJ-07	MS. SUNITA RANI SHARMA	SJA	READER
SH. RAJEEV BANSAL, LD. PO MACT	MS. RAJNI	JJA	READER
SH. SURESH KUMAR GUPTA, LD. ASJ-04	MS. MUKESH BALA	JA	READER
MS. NEELOFER ABIDA PARVEEN, LD. ADJ-04	SH. NARENDER SINGH PATWAL	SJA	READER
SH. NARESH KUMAR LAKA, LD. ADJ-03	MS. MANJU KANOJIA	SJA	READER
SH. ANIL ANTIL, LD. ADJ	SH. AMIT CHAUDHARY	JA	READER
SH. SANJEEV KUMAR, LD. ASJ-05	MS. MADHURI SHARMA	SJA	READER
SH. VIPIN KUMAR RAI, LD. ADJ-06	MS. SALI JACOB	SJA	READER
SH. SONU AGNIHOTRI, LD. ADJ-02	SH. SANJEEV KUMAR	JA	READER
SH. MANISH KHURANA, LD. CMM	SH. PREM PAL	SJA	READER
MS. MONIKA SAROHA, LD. SCJ	SH. DEVENDRA KUMAR	JA	READER
MS. GOMATI MANOCHA, LD. ACMM	SH. SHASHI BHUSHAN YADAV	JA	READER
SH. SUSHIL ANUJ TYAGI, LD. ASCJ	MS. VAISHALI SUNEJA	SJA	READER
	I	1	

	Ollectz		
SH. GIRISH KATHPALIA , LD. D&SJ	SH. JITENDER	JJA	ASSTT. AHLMAD
SH. SANDEEP YADAV, LD. ASJ-02	MS. SHRABANTI SHARMA	JJA	ASSTT. AHLMAD
MS. SURYA MALIK GROVER, LD. ADJ-01	MS. ANU LUTHRA KAUSHSIK	JJA	ASSTT. AHLMAD
MS. RENU BHATNAGAR, LD. ASJ (SPL. FTC)	SH. SATENDER SINGH	JA	ASSTT. AHLMAD
SH. GULSHAN KUMAR, LD. ASJ-03	SH. DHARMENDER KUMAR BANSAL	JA	ASSTT. AHLMAD
SH. PREM KUMAR BARTHWAL, LD. ASJ- 01	SH. ASHISH KUMAR	JA	ASSTT. AHLMAD
MS. NEERA BHARIHOKE, LD. ASJ	SH. SAURAV KHARI	ALL	ASSTT. AHLMAD
MS. VANDANA JAIN, LD. ADJ-07	SH. PARTAP SINGH	JA	ASSTT. AHLMAD
SH. RAJEEV BANSAL, LD. PO MACT	SH. AMIT KUMAR TOPPO	JJA	ASSTT. AHLMAD
SH. SURESH KUMAR GUPTA, LD. ASJ-04	MS. GEETA DUBEY	JA	ASSTT. AHLMAD
MS. NEELOFER ABIDA PARVEEN, LD. ADJ-04	SH. ABHAY KISHORE KUJUR	JJA	ASSTT. AHLMAD
SH. NARESH KUMAR LAKA, LD. ADJ-03	MS. KAMLESH	JA	ASSTT. AHLMAD
SH, ANIL ANTIL, LD. ADJ	MS. MANISHA SHARMA	JJA	ASSTT. AHLMAD
SH. SANJEEV KUMAR, LD. ASJ-05	SH. JAIPAL SINGH RAWAT	JJA	ASSTT. AHLMAD
SH. VIPIN KUMAR RAI, LD. ADJ-06	SH. KUNWARDEEP SINGH SANDHU	JJA	ASSTT. AHLMAD
SH: SONU AGNIHOTRI, LD. ADJ-02	MS. SHAMA PARVEEN	JJA	ASSTT. AHLMAD
SH! MANISH KHURANA, LD. CMM	MS. PUSHPA	JJA	ASSTT. AHLMAD
MS. MONIKA SAROHA, LD. SCJ	MS. REENU SHARMA	JA	ASSTT. AHLMAD
MS. GOMATI MANOCHA, LD. ACMM	MS. RENU GOSAIN	ALL	ASSTT. AHLMAD
MS. GOMATI MANOCHA, LD. ACMM	SH. VIKRAM SAIN	JJA	ASSTT. AHLMAD
SH. SUSHIL ANUJ TYAGI, LD. ASCJ	MS. KAJAL SHARMA(ON MATERNITY LEAVE)	JJA	ASSTT. AHLMAD
SH. SUSHIL ANUJ TYAGI, LD. ASCJ	MS. RITU	JJA	ASSTT. AHLMAD

•

1

	Sheet2	
MS. MONIKA SAROHA, LD. SCJ	SH. SHYAM SUNDER RAI	ORDERLY
MS. MONIKA SAROHA, LD. SCJ	SH, KARAMJIT SINGH	ORDERLY
SH. SUSHIL ANUJ TYAGI, LD. ASCJ	SH. MOHIT RANA	ORDERLY
SH. VIKRANT VAID, LD. ACJ		
SH. AASHISH GUPTA, LD. MM	SH. SURAJ SINGH	ORDERLY
MS. CHARU GUPTA, LD. MM(MAHILA COURT)	SH. DHAN BAHADUR THAPA	ORDERLY
MS. SHIVANI CHAUHAN, LD. MM	SH. RAJ SINGH	ORDERLY
SH. ANUBHAV JAIN, LD. MM	SH. VIMAL SINGH RANA	ORDERLY
SH. GAGANDEEP JINDAL, LD. MM	SH, SUNIL	ORDERLY
SH. NISHANT GARG, LD. MM	SH. HEM LAL	ORDERLY
MS. SWATI GUPTA, LD. MM(NI ACT)	SH. SURENDER SINGH RAWAT	ORDERLY
MS, VASUNDHARA AZAD, LD. MM-03	SH, PRAMOD KUMAR	ORDERLY
SH. HARUN PRATAP, LD. MM	SH. ROHIT DABAS	ORDERLY
SH. R.K. PANDEY, LD. MM	SH, MAHAVEER PRASAD	ORDERLY
MS. ANKITA LAL,LD. MM	SH. SATISH KUMAR	ORDERLY
MS.ARCHANA BENIWAL, LD. MM(MAHILA COURT)	SH. AMIT KUMAR (RUNNING ABSENT)	ORDERLY
MS.ARCHANA BENIWAL, LD. MM(MAHILA COURT)	SH. RUPESH CHANDER SINGH	ORDERLY
MS. SHEETAL CHAUDHARY, LD. MM (MAHILA COURT)	SH. MANOJ KUMAR	ORDERLY
SH. HARVINDER SINGH, LD. MM	SH. BRIJESH KUMAR	ORDERLY
MS. SHRIYA AGRAWAL, LD. CJ	SH. SATISH KUMAR RATHI	ORDERLY
MS. SAMIKSHA GUPTA, LD. MM	SH. VIRENDER	ORDERLY
MS. TANYA BAMNIYAL, LD. MM	SH. RAJESH KUMAR	ORDERLY

•

•

.

.

Sheet2

•	Sheet2		
JUDICIAL BRANCH	SH. AMAR SINGH MEWATI	SJA	BRANCH INCHARGE
ACCOUNTS BRANCH	SH. SUNIL SAMYAL	SJA	BRANCH INCHARGE
BAIL & FILING	MS. CHETNA BHARDWAJ	JA	BRANCH INCHARGE
COPYING AGENCY	SH. RAMESH GODHWANI	SJA	BRANCH INCHARGE
RECORD ROOM	SH. SURENDER SINGH NEGI	SJA	BRANCH INCHARGE
NAZARAT BRANCH	SURESH KUMAR	CIVIL NAZIR	BRANCH INCHARGE/ DISTRICT NAZIR

.

•