

OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE, WEST DISTRICT,, TIS HAZARI COURTS,
DELHI

LINK ROSTER OF METROPOLITAN MAGISTRATES (WEST) DISTRICT

In supersession of this office order No. 179-235/ CMM(West) LR/2024 dated 12-01-2024 & order No. 3991-4045/CMM(West)/LR/2023 dated 08-12-2023 the following changes are made in the Link Roster of Ld. Metropolitan Magistrates, West District, Delhi & Link Roster of Digital Courts of West District Delhi :-

Metropolitan Magistrates of West District Delhi					
Sr No.	Name of the MMs	Room No.	<=>	Name of the MMs	Room No.
1	Ms. Akansha Gautam	252	<=>	Ms. Alka Singh	245
2	Ms. Sukriti Singh	268	<=>	Ms. Shivli Talwar	358
3	Sh. P. Bhargav Rao	292	<=>	Ms. Mansi Malik	03(CBA-I)
4	Dr. Aneeza Bishnoi	353	<=>	Ms. Karuna	158
5	Ms. Kirandeep Kaur	103 (CBA-II)	<=>	Sh. Shashank Nandan Bhat	356
6	Sh. Dev Saroha	341	<=>	Sh. Karanbir Singh	04(CBA-I)
7	Sh. Bhavya Karhail	102(CBA-II)	<=>	Ms. Swati Bhardwaj	355
8	Sh. Shubham Devadiya	336A	<=>	Sh. Gaurav Katariya	207 Extn. Block
9	Ms. Charan Salwan	102 Extn. Block	<=>		
10	Sh. Vaibhav Pratap Singh	208 Extn. Block	<=>	Sh. Ankit Karan Singh	30

Notes:-

- Whenever any MM is on leave or busy in remand proceedings in Hospitals etc. or is not available due to any reason, his/her work shall be looked after by the link magistrate shown against his / her name in the opposite column. In case both the said MMs are on leave or not available for similar reason, the MMs whose name is mentioned immediately below the name of the MM concerned shall work as next link MM and shall look after the work of court of MM whose name finds mentioned above his/her name. In case even the next link MM mentioned immediately below the name of concerned MM is on leave or somehow not available, the MM whose name finds mentioned immediately below thereafter shall work as next link MM for such duration and so on and so forth. The two MMs mentioned in the first horizontal line shall be deemed to be MMs placed immediately below the two MMs mentioned in the last horizontal line in the roster for the above purpose.
- Sh. Devanshu Sajjan, Ld MM, shall dispose off all the judicial work of the undersigned as and when undersigned is on leave or otherwise busy or not available. In the absence of Sh.Devanshu Sajjan Ld MM the same shall be looked after by Ms. Karuna Ld. M.M and in the absence of both MMs the said work shall be looked after by the Concerned Duty MM of the day.
- In the absence or non availability of undersigned being on leave or otherwise, the administrative work of the office of CMM West, Delhi shall be looked after by the Ld. ACMM, West District, Delhi and in the absence of undersigned & Ld. A.C.M.M., West District, Delhi the senior most Metropolitan Magistrate of West District, shall looked after the administrative work of the office of undersigned. (As per the order bearing no. 38842-38881/PS/PD&SJ/West/Delhi/2023 dated 25-10-2023 issued by the Ld. Pr. District and Sessions Judge, West District, Delhi)

04. In the absence or non availability, or being on leave or otherwise busy with the administrative work, the work of Ld ACMM, West District, Delhi shall be looked after by Ms. Swati Bhardwaj, Ld MM and in the absence of Ms. Swati Bhardwaj, Ld. MM the said work shall be looked after by Ms. Akansha Gautam, Ld. M.M and in the absence of both MMs the said work shall be looked after by the Concerned Duty MM of the day.
05. Ms. Charan Salwan, (Digital Traffic) West Delhi shall be first Link of Sh Devnashu Sajjan, Ld. MM and in her absence the same shall be looked after by the MM whose name mentioned immediately next below her name and so on and so forth.
- 06(A). An application for recording statement u/s 164 Cr. P C & application of TIP moved before area MM shall be marked to the first Link MM as stated here in above. Statements of Prosecutrix in Rape or any other sexual offences be placed directly before Female Link M.Ms skipping Male Link M.Ms in between.
- (B). If the first Link MM is on leave or absent on account of having gone for some official duty such application shall be made over by the area MM to the next Link MM and so on as per table mentioned above.
- (C). If the area MM is on leave or absent, his/her link MM or in case of absence even of later his/her next link MM shall deal with the application in the same manner deeming it to have been made over to him / her formally in terms of direction No. (A) and (B) (Supra). For removal of doubts it is clarified that in such situations formal marking order shall not be necessary, nor awaited by the Link MM or next MM (as the case may be) who shall proceed to record the statement u/s 164 Cr. P.C. or to conduct TIP.
- (D). Upon the application being made over to any MM/Link MM in terms of the direction No. (B) and (C) (Supra) or receipt of such application by the Link MM or next Link MM (as the case may be) in situation mentioned in direction No.(C)(Supra), the MM in question shall ordinarily be himself responsible for disposal of the application, **except for special reason, which may be recorded**, in which event the application shall be directed to be put up for necessary directions before the undersigned.
- (E). Where the existing Link Magistrate has fixed a particular date for recording certain proceedings like TIPs of case property etc. proceedings shall be conducted by him/her only on date so fixed, so as to avoid inconvenience to litigants.
- (F). All the Ld. MMs are directed to dispose of recording of statement u/s 164 Cr.P.C. assigned to them by their link Ld. MMs preferably on the same date or for reasons to be recoded, on the earliest subsequent date.
- (G) All the Ld MMs are further directed that the statement of the child witness u/s 164 Cr.,P.,C mandatorily recorded in the designated room No. 211, 2nd Floor and all procedural guidelines shall be strictly complied with. (reference No. 38198-276/Circular/2012/Genl./Delhi dated 04-09-2012 issued by the Ld. District and Sessions Judge Delhi)
07. The Link MM besides fixing dates will also do other misc. work including recording of evidence of the court on leave (except framing charge or passing final judgment), depending purely on availability of time and volume of work fixed in their own court.
08. The Link MM shall first come to the court of Ld. MM on leave, personally adjourn the matter listed, dispose of misc. application and then start the work of his/her own court.
09. In order to avoid delay in regulation of the court work, Ld. ACMM / MMs shall issue instructions making it the responsibility of their respective Reader/Ahlmads/Steno (in that order) to intimate in writing to the office of the undersigned by 10:15 AM positively on the date when presiding officer happens to be on leave or absent with application not having come in advance.
10. In any case, the Link Magistrates shall commence work in the concerned court when presiding officer is on leave by 10:30 AM. In case where a particular officers is expected to work as link Magistrate, in more than one court on a given day, he shall suitably instruct the Reader of such court to inform the litigants and Bar about the time when the Link Magistrate would be coming to such other court (refer circular No. 5958-6040 5958-6040/CMM/99 dated 19-07-1999).

For the purpose of recording of TIP of accused persons, and TIP of case property, where case pertains to Juvenile Justice Board-III of west District, (Hon'ble High Court of Delhi order no. 43/DHC/Gaz /G-7/VI.E.2(a)2018 dated 23.05.2018) the same shall be placed before the court of Ms. Kirandeep Kaur, Ld. MM(N.I.Act-03) West District, Delhi. In the absence of Ms. Kirandeep Kaur, Ld. MM (NI Ac-03) West District Delhi, this part of work shall be looked after by her first link and in the absence of first link MM, this part of the work shall be look after by the second Link M.M. and so on and so forth as per table mentioned above.

12. Application for statement u/s 164 Cr.P.C of any child/ victim less than 18 year pertaining to POCSO Act will be marked by the undersigned. In the absence of the undersigned, the same will be marked by Ld. ACMM, West District, Delhi and in the absence of both, the same will be marked by the concerned Duty MM of the day. The concerned M.M while recording statements U/s 164 Cr.P.C. shall keep in mind the provisions of Section 25 & 26 of the Protection of Children from Sexual Offences Act, 2012 which broadly provide accompanying of Parents/representative, confidentiality, taking assistance of translates / interpreter if required & in case of mentally or physically challenged persons audio-video recording, subject to availability of such means.

CLAUSE FOR PLEA BARGAINING COURTS:-

13. The application of plea bargaining shall be assigned by the MM to his/her Link MM as per link roster. The case file shall be sent to the court of Link MM for fixing of date of appearance before the Link Court. The assignee MM shall act as "Plea Bargaining Court" for such case till disposal of the plea bargaining and after completion of plea bargaining proceedings, the case file shall be sent back to the concerned court directly. All the summons/notice in respect of Plea Bargaining application shall be issued by the Ahlmad of the Plea Bargaining Court. In case of absence of Ld MM of Plea Bargaining court during continuation of such proceedings the matter shall simply be adjourned for short period by the Link MM of the "Plea Bargaining Court".

(Sonam Gupta)
Chief Metropolitan Magistrate
West District, Delhi
Dated, Delhi the 23.05.2024

No. 1422/2024 CMM(West)/LR/2024

Copy forwarded for information and necessary action to:-

01. The Hon'ble Registrar General, High Court of Delhi, New Delhi
Through Ld. Principal District & Sessions Judge, (West), Delhi
02. The Ld. Principal District & Sessions Judge, (HQ), Delhi
03. The Ld. Principal District & Sessions Judge, (West), Delhi
04. The Ld. Principal District & Sessions Judge all district Delhi/New Delhi
05. The Ld. officer Incharge, Pool Car, Tis Hazari Courts, Delhi
06. The Ld. CMMs, all District, Delhi/New Delhi,
07. The ACMM/Metropolitan Magistrates, West District, Tis Hazari Courts Complex, Delhi.
08. The Director of Prosecution, Tis Hazari Courts, Delhi.
09. The Commissioner of Police, Delhi
10. The I G (Prison), Tihar Jail, Delhi/New Delhi.
11. The Secretary, Bar Association, Tis Hazari Courts, Delhi
12. The Supdt. Jail, New Delhi/Lock-Up Incharge, Tis Hazari Courts, Delhi
13. The Admn. Officer(Judl), Hindi Department, R. No. 237, Tis Hazari Courts, Delhi
14. Law Officer, Tihar Jail, Delhi/New Delhi.
15. For Uploading on centralized web-site through LAYERS
16. The Video Conferencing, R. No. 211, Tis Hazari Courts, Delhi.
17. The Admn. Officer(Judl). Judicial Branch, General Branch, Care Taking Branch (West), Tis Hazari Courts, Delhi.
18. The Reader to the court of undersigned.
19. The Cash Branch, West District, Tis Hazari Courts, Delhi.
20. P.S. to Ld. Principal District and Sessions, West District, Delhi
21. Office file.

Chief Metropolitan Magistrate
West District, Delhi