

Dr. Aditi Choudhary

D.I.J.S

Director (Academics)/
Chairperson (Officiating)



DELHI JUDICIAL ACADEMY
(High Court of Delhi)
Sector-14, Dwarka, New Delhi-110078
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No. DJA/Acd./Induction (DJS)/Batch-2023/1740/2023/2578

04th May, 2024

To,

The Ld. Principal District & Sessions Judge (HQs),
Tis Hazari Courts,
Delhi.

Sub.: Field Visit of 86 (Eighty-six) newly appointed Officers of DJS at the various Branches of District Courts followed by interaction with Officer In-charges.

Respected Sir,

An Induction Course for Eighty-Six (86) newly recruited officers of DJS, as approved by the Hon'ble Judicial Education & Training Programme Committee, High Court of Delhi, is presently being conducted by the Delhi Judicial Academy.

As part of the approved programme, all the aforesaid Trainee Judicial Officers are required to visit various Branches of District Courts to observe and understand the day to day functioning followed by interaction with the concerned Officer In-charges.

It is, thus, requested that necessary directions may be issued to make arrangements for facilitating the visit of the Forty-Five (45) Trainee Officers w.e.f. 06th May to 08th May, 2024 at Tis Hazari Courts as per the schedule attached as Annexure 'A to C'.

Kindly also ask the concerned Officer In-charges to interact with the Trainee Officers and inform them of the working of these branches.

With regards,

Yours faithfully,

Aditi Choudhary
(Dr. Aditi Choudhary)

Encl.: As above

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MOST URGENT

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HEADQUARTERS)

No. 30110-30135/JOTP/Gaz./2024

Dated, Delhi the 04 MAY 2024

As directed copy of letter bearing No. DJA/Acd./Induction(DJS)/Batch-2023/1740/2023/2578, dated 04.05.2024, received through e-mail from the Delhi Judicial Academy, Dwarka, New Delhi, forwarded for information and necessary action to

1. The Officer In-charge of Copying Agency, Record Room, Nazarat Branch, Accounts Branch, Facilitation Center, Administration Branch, Video Conferencing Room, Purchase Cell & Building Maintenance Committee Cell, Tis Hazari Courts, Delhi.
2. The AO (J) / Branch In-charge of Copying Agency, Record Room, Nazarat Branch, Accounts Branch, Facilitation Center, Administration Branch, Video Conferencing Room, Purchase Cell & Building Maintenance Committee Cell, Tis Hazari Courts, Delhi.
3. The Branch In-charge, Care Taking Branch, Tis Hazari Courts, Delhi, for necessary arrangement.
4. The PS to Ld. Principal District & Sessions Judge (HQs.), Delhi.
5. The Website Committee, English/Hindi, Tis Hazari Court, Delhi.
6. The LAYERS for uploading the same.

Mukesh Kumar Gupta
(Mukesh Kumar Gupta)

District Judge (Commercial Court)
Officer In-charge Judicial Branch, Central
For Principal District & Sessions Judge(HQs)

**Field Visit schedule of Trainee Judicial Officers of DJS
at Tis Hazari Courts
on 06th May, 2023**

Sl. No.	Name of Trainee Officer (Mr. / Ms.)	Visit in First Half (10.00 am - 01.00 pm)	Visit in Second Half (02.00 pm - 05.00 pm)
1	Abhay Choudhary	Copying Agency and Record Room	Interaction with Officer In-charge of Administration Branch
2	Ankita Bhatia		
3	Bhagwat Prasad Meena		
4	Garima Garg		
5	Hala Quamar		
6	Jyoti		
7	Neelmani Sharma		
8	Nitika		
9	Rahul Saini		
10	Sanyam Jain		
11	Shreejee Abbot		
12	Sidhant Krishan Singh		
13	Surabhi Rastogi		
14	Tuhina Mardi		
15	Vanshika Mehta		
1	Amit Rana	Nazarat Branch and Accounts Branch	Interaction with Officer In-charge of BMC Cell
2	Anugya Chauhan		
3	Deshna Golechha		
4	Gaurav Ujjwal		
5	Isha Rana		
6	Kamaldeep Kaur		
7	Neha Jarwal		
8	Pallavi Tyagi		
9	Rangat Ghirra		
10	Sapna Kumari Meena		
11	Shubhangi Aggarwal		
12	Sukriti Jha		
13	Surabhi Sethi		
14	Upender Kumar		
15	Vidushi Garg		
1	Ankit Solanki	Facilitation Center, Administration Branch and Video Conferencing Room	Interaction with Officer In-charge of Purchase Cell
2	Atisha Jain		
3	Disha Langan		
4	Gowri Reghunath		
5	Isha Thakur		
6	Kashish Bajaj		
7	Nirmala Singh		
8	Parul Sharma		
9	Sandeep		
10	Satendra Pal Singh		
11	Shubhangi Srivastava		
12	Suneet Anand		
13	Surbhi Gupta		
14	Vaibhav Garg		
15	Yashu Khurana		

**Field Visit schedule of Trainee Judicial Officers of DJS
at Tis Hazari Courts
on 07th May, 2023**

Sl. No.	Name of Trainee Officer (Mr. / Ms.)	Visit in First Half (10.00 am - 01.00 pm)	Visit in Second Half (02.00 pm - 05.00 pm)
1	Abhay Choudhary	Nazarat Branch and Accounts Branch	Interaction with Officer In-charge of BMC Cell
2	Ankita Bhatia		
3	Bhagwat Prasad Meena		
4	Garima Garg		
5	Hala Quamar		
6	Jyoti		
7	Neelmani Sharma		
8	Nitika		
9	Rahul Saini		
10	Sanyam Jain		
11	Shreejee Abbot		
12	Sidhant Krishan Singh		
13	Surabhi Rastogi		
14	Tuhina Mardi		
15	Vanshika Mehta		
1	Amit Rana	Facilitation Center, Administration Branch and Video Conferencing Room	Interaction with Officer In-charge of Purchase Cell
2	Anugya Chauhan		
3	Deshna Golechha		
4	Gaurav Ujjwal		
5	Isha Rana		
6	Kamaldeep Kaur		
7	Neha Jarwal		
8	Pallavi Tyagi		
9	Rangat Ghirra		
10	Sapna Kumari Meena		
11	Shubhangi Aggarwal		
12	Sukriti Jha		
13	Surabhi Sethi		
14	Upender Kumar		
15	Vidushi Garg		
1	Ankit Solanki	Copying Agency and Record Room	Interaction with Officer In-charge of Administration Branch
2	Atisha Jain		
3	Disha Langan		
4	Gowri Reghunath		
5	Isha Thakur		
6	Kashish Bajaj		
7	Nirmala Singh		
8	Parul Sharma		
9	Sandeep		
10	Satendra Pal Singh		
11	Shubhangi Srivastava		
12	Suneet Anand		
13	Surbhi Gupta		
14	Vaibhav Garg		
15	Yashu Khurana		

**Field Visit schedule of Trainee Judicial Officers of DJS
at Tis Hazari Courts
on 08th May, 2023**

Sl. No.	Name of Trainee Officer (Mr. / Ms.)	Visit in First Half (10.00 am - 01.00 pm)	Visit in Second Half (02.00 pm - 05.00 pm)
1	Abhay Choudhary	Facilitation Center, Administration Branch and Video Conferencing Room	Interaction with Officer In-charge of Purchase Cell
2	Ankita Bhatia		
3	Bhagwat Prasad Meena		
4	Garima Garg		
5	Hala Quamar		
6	Jyoti		
7	Neelmani Sharma		
8	Nitika		
9	Rahul Saini		
10	Sanyam Jain		
11	Shreejee Abbot		
12	Sidhant Krishan Singh		
13	Surabhi Rastogi		
14	Tuhina Mardi		
15	Vanshika Mehta		
1	Amit Rana	Copying Agency and Record Room	Interaction with Officer In-charge of Administration Branch
2	Anugya Chauhan		
3	Deshna Golechha		
4	Gaurav Ujjwal		
5	Isha Rana		
6	Kamaldeep Kaur		
7	Neha Jarwal		
8	Pallavi Tyagi		
9	Rangat Ghirra		
10	Sapna Kumari Meena		
11	Shubhangi Aggarwal		
12	Sukriti Jha		
13	Surabhi Sethi		
14	Upender Kumar		
15	Vidushi Garg		
1	Ankit Solanki	Nazarat Branch and Accounts Branch	Interaction with Officer In-charge of BMC Cell
2	Atisha Jain		
3	Disha Langan		
4	Gowri Reghunath		
5	Isha Thakur		
6	Kashish Bajaj		
7	Nirmala Singh		
8	Parul Sharma		
9	Sandeep		
10	Satendra Pal Singh		
11	Shubhangi Srivastava		
12	Suneet Anand		
13	Surbhi Gupta		
14	Vaibhav Garg		
15	Yashu Khurana		